



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Allan O'Shea  
VICE-CHAIRPERSON  
Edward Haik

Ken Hilliard  
Ervin Kowalski  
Jim Krolezyk  
Glenn Lottie  
Carl Rutske

CLERK  
Marilyn Kliber  
(231) 723-3331  
CONTROLLER/ADMINISTRATOR  
Thomas Kaminski  
(231) 398-3500

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, APRIL 28, 2009, AT 6:00 P.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

### CALL TO ORDER BY THE CHAIRPERSON

### PLEDGE OF ALLEGIANCE

### INVOCATION

### ROLL CALL

### APPROVAL OF MEETING AGENDA

### CONSENT AGENDA

- A) The minutes of the March 17, 2009 regular Board meeting.
- B) April 2009 monthly appropriations and fund transfers which are attached under APPENDIX A.

### PUBLIC COMMENT

### RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

### TREASURER'S REPORT (Russell A. Pomeroy)

**6:30 P.M. - PUBLIC HEARING ON A RESOLUTION TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION TO THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) FOR THE MANISTEE LAKE LEGACY INITIATIVE (MLLI).** The purpose of this hearing is to receive public comment on a proposed County Board of Commissioners resolution approving the submission of a CDBG application to the MEDC, prepared by the Alliance for Economic Success, for the MLLI. The goal of the MLLI is to realize the full potential of lands surrounding Manistee Lake and its deep water port for businesses and jobs, and to enhance our communities and quality of life. Grant funds would be used to involve all interests in developing a consensus implementation plan for the Manistee Lake area. The application will not exceed \$35,000. The local match includes a United States Department of Agriculture RD grant of \$40,000, Alliance for Economic Success funds of \$20,000, and other in-kind contributions from the Alliance for Economic Success of \$10,000. The Board of Commissioners unanimously approved the submission of a Notice of Intent to apply for this grant on February 17, 2009, and the Michigan Strategic Fund approved the County's Notice of Intent to apply for a Planning Grant under the CDBG program at its March 18, 2009 meeting. The next step in the process is to hold this public hearing and then consider making official application for the grant funds. A representative from the Alliance for Economic Success will be present to assist the Board with this public hearing. (A copy of the Public Comment Rules of Procedure is attached under APPENDIX B.)

**IMMEDIATELY FOLLOWING THE PUBLIC HEARING,** the Board will consider the adoption of a resolution which approves the submission of a Community Development Block Grant application to the Michigan Economic Development Corporation for the development of a Manistee Lake Legacy Initiative consensus implementation plan.

**7:00 P.M. - PUBLIC SAFETY COMMITTEE REPORT** - The Committee will report on a proposed ordinance for the purpose of authorizing and regulating the operation of Off Road Vehicles (ORVs) on roads in Manistee County, for the purpose of providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2008 PA 240, MCL 324.81131. The ordinance, if approved, will take effect once notice of the action has been published in the newspaper of general circulation in the County. A public hearing on the proposed ordinance was previously held by the Board on November 18, 2008.

## **7:30 P.M. - WAYS AND MEANS COMMITTEE REPORT**

- A) Peggy Falk, Equalization Director, will present the 2009 Equalization Report.
- B) Review and consideration of a recommendation to appoint Beth A. Yeack as the Manistee County Veterans Counselor effective immediately, at an annual salary of \$3,523.25. This recommendation is also being made by the United Veterans Council of Manistee County, who conducted the interviews on behalf of the County. This appointment will remain in effect through December 31, 2010.
- C) Other Committee recommendations.

## **COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).**

- \*\*A) Ways & Means/Finance/Equalization Committee Report
- \*B) Policy Committee Report
- \*C) Personnel Committee Report
- \*D) Public Safety Committee Report & Sheriff Report
- E) Investment Committee Report
- \*F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Physical Resources Committee Report
- \*J) Green Team/Recycling Committee Report
- \*\*K) Regional Summit Committee Report
- \*L) County Controller/Administrator's Report
- \*M) Reports from individual Commissioners on various special assignments.
- N) Report on Joint City/County/Tribal issues.
- O) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)

(\* = Committee meetings held this month)

## **MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).**

- A) Manistee-Benzie Community Mental Health Board of Directors County Commissioner Appointment. Due to a meeting schedule conflict, Jim Krolczyk is resigning his appointment to the Mental Health Board. At this time, the Board could take action to accept Mr. Krolczyk's resignation and appoint another County Commissioner to serve a three (3) year term expiring March 31, 2012. Kenneth Hilliard is being recommended by the Board Chairman to fill this vacancy, however, other nominations could be made by County Commissioners.
- B) Consideration of a request from the Human Services Collaborative Body for a County Commissioner to represent County Government on a recently created poverty committee work group.
- C) Consideration of a request from the Board Chairman for funding to create Capital Improvement architectural renderings for the Manistee County Fairgrounds.

## **ADJOURNMENT**

Visit: [www.manisteecountymi.gov](http://www.manisteecountymi.gov) to view the County Directory, Calendar of Events, Meeting Minutes (under Board of Commissioners), etc.

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# APPENDIX A

## 2009 CONSENT AGENDA

### MONTHLY APPROPRIATIONS - APRIL 2009

Manistee-Mason District Health Appropriation (through 12/09)	\$12,754.41
Mental Health	\$19,079.91
Alliance for Economic Success	\$7,379.58
Conservation District	\$1,353.00
TOTAL	<u>\$40,566.90</u>

### FUND TRANSFERS - APRIL 2009

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$7,791.66
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 228 999.005 "Transfer-Computer Fund" to the Computer Fund #273 (1/12)	\$7,500.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.007 "Transfer-Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.007 "Transfer - Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$20,833.33
Transfer from General Fund Line Item #101 215 999.004 "Transfer Out-Elections Fund" to the Elections Fund #218 (1/12)	\$2,083.33
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,892.08
Transfer from General Fund Line Item #101 253 999.006 "Transfer Out-Tax Refunds" to the Tax Refunds Fund #252 (100%)	\$0.00

## (APPENDIX A CONT.)

Transfer from General Fund Line Item  
#101 103 999.014 "Transfer Out-Health Insurance"  
to the Employee Fringe Benefit Fund #260 (1/12) \$5,560.91

Transfer from General Fund Line Item  
#101 351 999.010 "Jail Loan Payment Fund Transfer"  
to the Jail Expansion Fund #361 (1/12) \$0.00

Transfer from General Fund Line Item  
#101 103 999.012 "Transfer-Employee Training Fund"  
to the County Employee Training Fund #230 (100%) \$0.00

Transfer from General Fund Line Item  
#101 721 999.011 "Transfer-Remonumentation Fund"  
to the Remonumentation Fund #253 (100%) \$0.00

Transfer from General Fund Line Item  
#101 301 999.021 "Transfer Out-Jaws of Life Fund"  
to the Jaws of Life Fund #241 (100%) \$0.00

TOTAL \$58,661.31

Total Appropriations and Fund Transfers = \$99,228.21

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

## **APPENDIX B**

### **MANISTEE COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT PROCEDURE**

The Manistee County Board of Commissioners welcomes public comment in support of its decision-making process. To assure an orderly, fair and balanced process, the Board asks that participants observe the following rules of procedure:

- 1) Please reserve your time to speak by listing your name and address on the Public Hearing sign-up sheet.
- 2) The Chairman will recognize each speaker. When a speaker has the floor, he/she is not to be interrupted unless time has expired. Persons speaking without being recognized shall be out of order.
- 3) Speakers shall address all comments and questions to the Board Chairman.
- 4) Public comment shall be limited to five (5) minutes per speaker, one time only. If a group of people wish to be heard, a spokesperson may be designated who may request that more than five (5) minutes be permitted for the collective comments of the group as presented by that speaker.
- 5) The Chairman may request that repetitive comments be limited or abbreviated in the interest of saving time and allowing others to speak.
- 6) Normal civil discourse and decorum is expected at all times. Applause, shouting, outbursts, demonstrations, name-calling or other provocative speech or behavior is not helpful to the decision-making process and may result in removal from the hearing or an adjournment.

Thank you for your interest in the work of the Manistee County Board of Commissioners and for your cooperation with these rules.